

UNITED STATES GOVERNMENT

# Memorandum

TO : Chief, Logistics Services Division

DATE: 28 February 1963

FROM : Chief, Passenger Vehicle Branch

SUBJECT: Monthly Report-February 1963

## 1. Personnel Action:

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## 2. Charter Busses:

a. This office chartered a bus to transport 44 Agency personnel in OCR from Headquarters Building to the Western Electric Company, Baltimore, Maryland on 19 February. The total charge of \$73.40 was paid by OCR.

## 3. Commercial Busses:

a. On 4 February the D. C. Transit System started operating a connecting bus service between Headquarters Building and Friendship Heights. The Director of Traffic Research for D. C. Transit reports that an average of 30 passengers use this service and that it is their intention to continue this operation.

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b. On 3 October 1962, [REDACTED] was distributed to all employees and requested those employees and requested those employees interested in rush hour bus service between the Pentagon, Rosslyn and Headquarters Building to complete a questionnaire to be forwarded to the W.V.&M. Coach Company. On 5 November 1962 the Chief, Transportation Division forwarded 473 questionnaires to their Traffic Director. He reports that it would be uneconomical for them to operate this service as the busses would not be needed for the remainder of the day. Currently, they operate 179 rush hour busses and 44 full time busses and our request would increase their problem.

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4. Special Cars:

a. There were no requests for a full time chauffeur and sedan for VIP's during this month.

5. Special Busses:

a. During this month this office operated Special Bus service for Personnel and OTR. A total of 5 trips were made in which 98 passengers were carried 241 miles.

6. Attached herewith is a statistical report on the Bus and Pool Operations which shows a decrease from last months report [REDACTED] and 92 car passengers. In per centages this is 13.0% decrease for the bus operation and a 5.8% decrease for the pool operation.

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Distribution:

Orig. & 1 - Addressee  
1 - LSD (Official)  
1 - PVB

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OL/LSD/PVB/[REDACTED] (28 Feb 63)